



# CLIPSTON PARISH COUNCIL

c/o 20 Styles Place, Yelvertoft, Northamptonshire, NN6 6LR

Email: [clerk@clipstonparishcouncil.org](mailto:clerk@clipstonparishcouncil.org)

Website: <http://www.clipstonparishcouncil.org.uk>

## AGENDA

I hereby give notice that the Ordinary Parish Council meeting will be held on  
Wednesday 3<sup>rd</sup> September 2025 at 1930 hrs in Clipston Village Hall.

To all members of the council, you are summoned to attend for the purpose of considering and resolving  
the business to be transacted at the meeting as set out hereunder. Dated 29<sup>th</sup> August 2025.

Please note that photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted without the  
Council's prior written consent so long as the meeting is not disrupted.

(Openness of Local Government Bodies Regulations 2014).

Members of the public and press are welcome to attend. Please make yourself known to the Clerk.

Mrs C Valentine - Clerk to the Parish Council 07581 490581

### *Business to be Transacted*

*Clare E Valentine*

527/25	<b>TO RECEIVE APOLOGIES OF ABSENCE</b>															
528/25	<b>TO FILL BY CO-OPTION THE VACANCIES DUE TO INSUFFICIENT CANDIDATES STANDING FOR ELECTION</b> The Parish Council has two vacant seats. Section 21 of the Representation of the People Act 1985 applies. To consider applications for new members and co-opt.															
529/25	<b>TO CONFIRM ANY DECLARATIONS OF INTEREST ON THE AGENDA</b> Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a disclosable pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business.															
530/25	<b>PUBLIC PARTICIPATION</b> Members of the public are invited to address the council. Members of the public should address their representations through the Chairman. Maximum permitted time 3 mins per person, with a maximum of 30 mins public participation at the Chairman's discretion.															
531/25	<b>UPDATE FROM UNITARY WARD COUNCILLOR</b> To receive updates from the Unitary Councillor for the Ward															
532/25	<b>APPROVAL OF MINUTES</b> To approve the Minutes of the Ordinary Parish Council meeting on Wednesday 2 <sup>nd</sup> July 2025.															
533/25	<p><b>PLANNING</b></p> <p>a) To receive any applications for consideration not otherwise on the agenda.</p> <p><b>b) NEW</b></p> <table border="1"> <thead> <tr> <th><u>Reference No.▶</u></th> <th><u>Location▶</u></th> <th><u>Proposal / Description▶</u></th> <th><u>Valid Date▲</u></th> <th><u>Decision▶</u></th> </tr> </thead> <tbody> <tr> <td><a href="#">2025/3316/FULL</a></td> <td>39 Kelmarsh Road Clipston LE16 9RX</td> <td>Proposed first floor side and rear extension</td> <td>19/08/2025</td> <td>Pending COMMENTS 11.09.25</td> </tr> <tr> <td><a href="#">2025/3257/TCA</a></td> <td>Avenue House 25 Kelmarsh Road Clipston LE16 9RX</td> <td>Photo 1 - Plan B no.1,2, 3 &amp; 4- reduce four trees in height by pruning to reduce the proximity to neighbouring property. Photo 2 Tree no9 remove as dead. Photo 3 Plan B no.5 &amp; 6 reduce two trees by 5ft and remove encroaching branches. Photo 4 Plan B no. 7 &amp; 8 Trim and prune to a consistent height.</td> <td>12/08/2025</td> <td>Pending COMMENTS 04.09.25</td> </tr> </tbody> </table>	<u>Reference No.▶</u>	<u>Location▶</u>	<u>Proposal / Description▶</u>	<u>Valid Date▲</u>	<u>Decision▶</u>	<a href="#">2025/3316/FULL</a>	39 Kelmarsh Road Clipston LE16 9RX	Proposed first floor side and rear extension	19/08/2025	Pending COMMENTS 11.09.25	<a href="#">2025/3257/TCA</a>	Avenue House 25 Kelmarsh Road Clipston LE16 9RX	Photo 1 - Plan B no.1,2, 3 & 4- reduce four trees in height by pruning to reduce the proximity to neighbouring property. Photo 2 Tree no9 remove as dead. Photo 3 Plan B no.5 & 6 reduce two trees by 5ft and remove encroaching branches. Photo 4 Plan B no. 7 & 8 Trim and prune to a consistent height.	12/08/2025	Pending COMMENTS 04.09.25
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	<p><u>2025/3156/FULL</u>    Hophorns 28 Harborough Road    Erection of a two-storey part single    06/08/2025    Pending Clipston LE16 9RT    storey rear extension. Replacement of    existing roof tiles with reclaimed red    clay tiles.    COMMENTS 08.09.25</p> <p><b>c) DECISION</b></p> <p>2025/2814/OAC    Land at Wormslade    WNC/25/00010/WASVOC -    04/07/2025    25/07/2025    No Farm, Clipston Road,    Variation of condition 2 (Revised    Observations Market Harborough,    Approved Plans/Drawings) of LE16 9RP    planning permission ref. WNC/23/00043/WASVOC as amended by Non-Material Amendment ref. WNC/25/00006/WASNMA</p> <p>2025/2083/FULL    The White House 17    Detached garage    21/05/2025    25/07/2025    Approval Kelmarsh Road Clipston LE16 9RX</p> <p>To search, comment and view decisions: <a href="https://www.westnorthants.gov.uk/planning-and-building-control/view-and-comment-planning-application">https://www.westnorthants.gov.uk/planning-and-building-control/view-and-comment-planning-application</a></p>																								
534/25	<b>NEW MATTERS ON THE AGENDA AND OUTSTANDING FROM THE MEETING OF THE 2<sup>nd</sup> July 2025.</b>																								
	<ol style="list-style-type: none"> <li>1. To discuss increasing problem with dog waste - Haddon Fields</li> <li>2. Complaint received regarding Shambala Festival music volume on 21<sup>st</sup> August (Thursday) late at night on a weekday.</li> <li>3. To receive an update on the replacement globe design for the war memorial update.</li> <li>4. Land registration of the Pound -Updates from the Solicitor Wartnaby Hefford. Consider any decisions on legal updates and spend.</li> </ol>																								
535/25	<p><b>VILLAGE MAINTENANCE</b> Current FixMyStreet reports Clipston:</p> <table border="1" data-bbox="242 1415 1453 1870"> <thead> <tr> <th>Date</th> <th>REF</th> <th>Issue</th> <th>Status/Action</th> </tr> </thead> <tbody> <tr> <td>June 25</td> <td>7667179</td> <td>Blocked drains</td> <td>Public reported 7 drains starting at the Harborough Road sign at The Green. Highways raised works ticket for expected completion date of 11.12.2025</td> </tr> <tr> <td>June 25</td> <td>7695140</td> <td>5 potholes</td> <td>Public reported potholes Harborough Rd near the green. Closed as completed on 03.07.25</td> </tr> <tr> <td>Apr 25</td> <td>7399378</td> <td>Bridge sleeper plank very rotten</td> <td>Rights of Way Officer inspected following member of public report. Priority 4 Works ticket raised for replacement plank.</td> </tr> <tr> <td>Nov 24</td> <td>6795821</td> <td>Collapsed bridge brick wall</td> <td>Inspected and closed until bridge team have completed repair works – on going awaiting repair WEST NORTHAMPTONSHIRE COUNCIL (PUBLIC FOOTPATH CH23 - CLIPSTON) (TEMPORARY CLOSURE) ORDER 2024 issued 19.06.25. 24 mths repair ticket</td> </tr> <tr> <td>Oct 24</td> <td>6798071</td> <td>Potholes appeared Station Road</td> <td>Marked for repair but work not carried out and marks have faded. Closed 17.01.25. Reported as not fixed Feb 25. Scheduled for June 2025 repairs. – Chased WNC – advised completed</td> </tr> </tbody> </table> <p>To report road or street problems contact <a href="http://northamptonshire.gov.uk">FixMyStreet (northamptonshire.gov.uk)</a> Thank you to residents for assisting with the reporting of Highway matters.</p>	Date	REF	Issue	Status/Action	June 25	7667179	Blocked drains	Public reported 7 drains starting at the Harborough Road sign at The Green. Highways raised works ticket for expected completion date of 11.12.2025	June 25	7695140	5 potholes	Public reported potholes Harborough Rd near the green. Closed as completed on 03.07.25	Apr 25	7399378	Bridge sleeper plank very rotten	Rights of Way Officer inspected following member of public report. Priority 4 Works ticket raised for replacement plank.	Nov 24	6795821	Collapsed bridge brick wall	Inspected and closed until bridge team have completed repair works – on going awaiting repair WEST NORTHAMPTONSHIRE COUNCIL (PUBLIC FOOTPATH CH23 - CLIPSTON) (TEMPORARY CLOSURE) ORDER 2024 issued 19.06.25. 24 mths repair ticket	Oct 24	6798071	Potholes appeared Station Road	Marked for repair but work not carried out and marks have faded. Closed 17.01.25. Reported as not fixed Feb 25. Scheduled for June 2025 repairs. – Chased WNC – advised completed
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536/25	<b>BUDGET AND EXPENDITURE REVIEW</b> To review and agree report on current financial position 25/26.		
537/25	<b>SPEED LIMIT REDUCTION – Traffic Management and the Longhold Road Crossroads.</b> 1. SJC Consultancy update (Cllr Warren) & request for information. 2. Independent Road Safety Audit (RSA) on the junction		
538/25	<b>STREET LIGHTING</b> 1. To discuss new street lighting project – consider switching remaining lights to LED to save costs and energy. To note Councillor Alderson-Smith has contacted suppliers and is seeking quotes. 2. To consider quotes and decision on expenditure to upgrade to LED. 3. To note issue with streetlight no. 14 Weskers Close reported for attention. (BT Openreach contacted DP15 telegraph pole – metal guard adrift) AFTPD2800288514. 4. Yu energy have advised that changes being made by the electricity industry mean the current Unmetered Supplies Operator and unmetered supply customers will now only have a Single MPAN. Clipston's three MPANS will merge to one MPAN and bill as of 01.09.25.		
539/25	<b>FINANCE AND POLICIES – To approve the following:</b>		
a)	1. Unity Trust Bank Balance on 29.08.25 £23,625.29 2. To note 2 <sup>nd</sup> half precept due end of September 2025. 3. To note Clerk is progressing the application to open a savings account. 4. Most recent HSBC paper statements for accounts: 1 <sup>st</sup> August £7,063.62 – to consider moving funds to PC Unity account. 5. Internal control and Bank Reconciliation as of August 2025 for approval.		
b)	To approve the following payments for September 2025		
c)	<b>PC Expenditure July 2025</b>	£	
	Clerk salary August 2025	-	LGA 1972, s112
	HMRC PAYE	-	LGA 1972, s112
	Yu Energy Sept 2025 Street Lighting	18.52	Highways Act 1980 s301
	Yu Energy Sept 2025 Street Lighting	364.80	Highways Act 1980 s301
540/25	<b>IT Website and email</b> 1. Update to Cloudy IT's Support Agreement for decision on spend. They are the current providers of the clerk's email (.org) and office 365, having supplied the laptop. 2. Website and email update. Switching to the .gov.uk. ( managed by Parish Online)		
541/25	<b>Correspondence</b> Open consultations can be found via link: <a href="https://westnorthants.citizenspace.com/">https://westnorthants.citizenspace.com/</a> <b>West Northants Consultation Hub</b> • <b>Emergencies: How prepared are you?</b> September is Preparedness Month and as part of the national #30Days30WaysUK campaign to find out how prepared people are for emergencies that may happen. <a href="https://westnorthants.citizenspace.com/emergency-planning/how-prepared-are-you-2025/">https://westnorthants.citizenspace.com/emergency-planning/how-prepared-are-you-2025/</a> • <b>Have you used a bus in West Northamptonshire in the last month?</b> Anyone who has used a bus within West Northants in the past four weeks is invited to give feedback on the journey that they took by completing the online survey <a href="https://westnorthants.citizenspace.com/place/have-you-used-a-bus-in-west-northamptonshire-in-th/">https://westnorthants.citizenspace.com/place/have-you-used-a-bus-in-west-northamptonshire-in-th/</a> • <b>West Northants Council will be holding an extraordinary meeting to debate asylum accommodation issues.</b> They will debate the current use of three hotels in West Northamptonshire as asylum accommodation. Northampton's Guildhall on Tuesday, 16 September at 5pm.		



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	<ul style="list-style-type: none"> <li>• Council member or volunteer is needed to represent Clipston for the <b>Northants CALC Climate and Nature Champion (CAN Champion) Scheme</b>. Deadline 3<sup>rd</sup> October to register. Online welcome event for all CAN Champions online at 1900 - 2100 on Wednesday 19 November 2025.</li> <li>• <b>Biodiversity Grant Scheme – open for Parish council to apply deadline 30<sup>th</sup> September 2025</b>. Clipston PC is invited to apply for a share of £10,000 for an environmental project that supports biodiversity. WNC has £10,000 from its UK Shared Prosperity Fund (UKSPF) monies that it would like to use to support four or more smaller parish councils in West Northamptonshire in their environmental projects. Each council can apply for up to £2,500.</li> <li>• <a href="https://www.stuartandrew.org.uk/best-pub-2025-competition">Best Pub 2025 Competition   Stuart Andrew</a> vote by 15<sup>th</sup> September 2025 <a href="https://www.stuartandrew.org.uk/best-pub-2025-competition">https://www.stuartandrew.org.uk/best-pub-2025-competition</a></li> </ul>
<b>542/25</b>	<b>ANY OTHER BUSINESS</b> (for discussion only no items can become decisions) Next Meeting Wednesday 1 <sup>st</sup> October 2025.
<b>543/25</b>	<b>CLOSED MEETING TO DISCUSS CONTRACTS AND STAFFING</b> To approve the public and press to be excluded from the meeting in accordance with the Public Bodies (Admission to meetings Act 1960) in view of the nature of business to be transacted.
<b>544/25</b>	<b>Staffing matters</b> <ul style="list-style-type: none"> <li>• The national local government employer bodies and the local government unions have agreed the pay agreement for 2025.</li> </ul>

## AUGUST 2025 PAYMENTS

Payee		Amount	
Clare Valentine	Clerks Salary	401.60	BACS
HMRC	01/08/2025 no payment required		BACS
Protheroes	Fuel FC4252115	£52.48	BACS
Clipston Village Hall	Feb - Jul hall booking INV24	£144.00	BACS
DM Payroll Services Ltd	INV-4479 April - Sept payroll	£72.00	BACS
Yu Energy	Street lighting July 25	£18.52	DD
Yu Energy	Street lighting July 25	£364.80	DD
Yu Energy	Street lighting August 25	£18.01	DD
Yu Energy	Street lighting August 25	£355.00	DD
Unity Trust Bank	Service charge	£6.00	