



CLIPSTON PARISH COUNCIL

c/o 20 Styles Place, Yelvertoft, Northamptonshire, NN6 6LR

Email: clerk@clipstonparishcouncil.org

Website: <http://www.clipstonparishcouncil.gov.uk>

Minutes Of The Ordinary Parish Council Meeting

Held on Wednesday 3rd December 2025 at 1930 hrs in Clipston Village Hall.

Attendees: Chairman I May, Councillors Fellows, Wilford, Warren, Price, Alderson-Smith and Hackett.

1 Member of public and Unitary Ward Councillor Irving-Swift

Clerk Mrs C E Valentine

591/26	TO RECEIVE APOLOGIES OF ABSENCE - None
592/26	TO FILL BY CO-OPTION ONE VACANCY - One vacant seat and members of public welcome to join. It was noted.
593/26	TO CONFIRM ANY DECLARATIONS OF INTEREST ON THE AGENDA Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a disclosable pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business. Cllr Wilford declared interest in adjacent land to 597/26 2026/0044/FULL
594/26	PUBLIC PARTICIPATION
	Members of the public are invited to address the council. Members of the public should address their representations through the Chairman. Maximum permitted time 3 mins per person, with a maximum of 30 mins public participation at the Chairman's discretion. A member of public reported that it is difficult to walk some of the right of way to Sibbertoft (vegetation) By the playing field the signage is pointing in the incorrect direction and there is a missing right of way sign in Pegs Lane. Clerk requested photos where possible to assist with reporting matter.
595/26	UPDATE FROM UNITARY WARD COUNCILLOR
	To receive updates from the Unitary Councillor for the Ward Cllr Irving-Swift reported WNC are actively repairing potholes with the JCB pothole pro and everyone is encouraged to continue to report highways issues on Fixmystreet. Next month budget proposals will be put forward and indications are that WNC will want dedicated Officers to link with Clerks. Cllr Irving-Swift is keen to be kept up to speed regarding the anaerobic digester visit . The applicant has indicated that there will be dedicated contact details for people to report any questions or queries. The Chairman reported near the digester site/A508 when the road is frozen the camber of the new road appears to increase the risk of slipping in bad weather. It appears to have been signed off by Highways but possibly needs reporting to Highways. It looks likely that Council tax will be set at 4.99% increase along with green waste bin subscription. WNC also wish to know about any cases of fly-tipping particularly now the recycling centres have switched to a booking system.
596/26	APPROVAL OF MINUTES
	It was RESOLVED to approve the Minutes of the Ordinary Parish Council meeting on Wednesday 3 rd December 2026 as a correct record with amendment to the wording of any other business. Cllr Price attended a WNC Planning update regarding the Infrastructure and Developer Contributions Supplementary Planning Document (SPD). Cllr Price to consider the WNC Planning Technical Document including CIL information for comment.
597/26	PLANNING
	a) To receive any applications for consideration not otherwise on the agenda. i. NEW - Please see table end of agenda for planning register Clipston 2026/0044/FULL – It was RESOLVED to comment on the application regarding the position of the oil tank, changes to the boundary wall in the conservation area, retaining historic boundary features and character of the conservation area. Lack of details of the materials and construction methods of the new walkway. 2026/0032/FULL – No objection and not in the conservation area.



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	To search, comment and view decisions: https://www.westnorthants.gov.uk/planning-and-building-control/view-and-comment-planning-application
b)	<p>DRAFT LOCAL PLAN CONSULTATION</p> <p>To discuss: West Northamptonshire Council is consulting on its Regulation 18 Draft Local Plan. The Draft Plan and supporting documents will be available for public inspection for eight weeks, from Thursday 29 January 2026 until 23:59 on Friday 27 March 2026. Information is available here: https://www.westnorthants.gov.uk/local-plan</p> <p>Cllr Price advised it would appear no additional housing has been allocated to Clipston but will speak to the planning department and attend one of the roadshows and report back at the next meeting. It was RESOLVED to approve this action.</p>
598/26	NEW MATTERS ON THE AGENDA AND OUTSTANDING FROM THE MEETING OF THE 3rd December 2025.
	<ol style="list-style-type: none"> 1. BT Phone Box – To consider next steps for refurbishment and future use. Consider quote. A contractor is meeting with the Chairman tomorrow to quote on repairing the phone box. 2. Clipston in Bloom project – Flowers for the summer – update from the working group PW. Cllr Warren reported that along with Councillor Hackett they also have four experienced gardeners who have formed a working group to take the project forward. They are meeting tomorrow and there will be categories for all the village to enter such as best container, or best decorated gate, front garden. There will be prizes and afternoon teas for the event day. It maybe possible to apply for a grant It was RESOLVED to approve. 3. Youth Projects –Annual Parish Meeting window: 1 March – 1 June. Agree date, time and actions. It was RESOLVED to hold the meeting 30minutes prior to the ordinary Parish Council meeting date pencilled in as 11th March but to be confirmed. 4. Police Liaison Representative – Update from AW The Police have an offer of a Rural Crime box for villages with information in. The Clerk has requested a box for Cllr Wilford. 5. Feedback following the mobile Police Station visit in January – Cllr Alderson-Smith to contact the Police Officer for feedback. 6. Glenham AD Plant (Biodigester) – To receive the latest update. Visit scheduled for 11th February 2026. The Chairman will provide an update in the Clipston Courier. 7. Speed Limit Reduction Project – Update on the progress from the Consultant. Cllr Waren advised that the Police have put out the camera boxes for a week at the junction and we are awaiting the analysis. This will then be forwarded to the Police Speed Limit Review Panel. 8. Additional dog waste bin Harborough Road at the top of the village. It was RESOLVED there are a number of dog waste bins in the area and therefore an additional bin is not required.
599/26	STREET LIGHTING



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	<p>To discuss the proposed street lighting upgrade and consider any associated expenditure. To explore options for converting the remaining units to LED. To receive an update from Cllr Alderson-Smith and note current repair reports. Note a resident has enquired about plans for light colour and luminosity levels compared to sodium to retain quaint village charm.</p> <p>Councillor Alderson-Smith provided an update on the street lighting and is meeting with a contractor to look a new quotation. Clerk to obtain inventory list from National Grid and some other data regarding maps to assist.</p>																																	
600/25	<p>VILLAGE MAINTENANCE Current FixMyStreet reports Clipston: - Note Clerk escalated cases for update.</p> <p>Cllr Fellows reported the light outside the school has been changed to orange bulb in error. Street light Weskers Close is notworking and no. on Harborough Road. Clerk to follow up. It was RESOLVED to escalate 8746243 for attention. Longhold Road potholes need repair – Cllr Wilford offered to report along with damages verges/Kelmarsh Road from A14 traffic.</p> <p>Any Fixmystreet issues can be reported directly via: https://fix.westnorthants.gov.uk/</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Ref</th> <th>Issue</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>Jan 26</td> <td>8746243</td> <td>Very large pothole Church Lane</td> <td>Priority 4 repair is 59 days as of 29.01.26</td> </tr> <tr> <td>Dec 25</td> <td>8550269</td> <td>4 x potholes (linked to above)</td> <td>Priority 4 repair is 59 days as of 27.01.26</td> </tr> <tr> <td>Oct 25</td> <td>8327486</td> <td>Potholes Church Street & 7951597</td> <td>Priority 4 (59 days) repair. Scheduled now 14.11.25 fixed 01.12.25</td> </tr> <tr> <td>Jun 25</td> <td>7667179</td> <td>Blocked drains on Harborough Road</td> <td>Work ticket raised, est. completion Dec 11, 2025</td> </tr> <tr> <td>Nov 24</td> <td>6795821</td> <td>Collapsed bridge wall (Footpath CH23)</td> <td>Still awaiting repair (24-month closure issued) Temporary closed order extended until the works to which it relates have been completed or until midnight on 26th June 2026. <i>ROAD TRAFFIC REGULATION ACT 1984 - SECTION 14 WEST NORTHAMPTONSHIRE COUNCIL (PUBLIC FOOTPATH CH23 - CLIPSTON) (TEMPORARY CLOSURE) ORDER 2024</i></td> </tr> </tbody> </table>				Date	Ref	Issue	Status	Jan 26	8746243	Very large pothole Church Lane	Priority 4 repair is 59 days as of 29.01.26	Dec 25	8550269	4 x potholes (linked to above)	Priority 4 repair is 59 days as of 27.01.26	Oct 25	8327486	Potholes Church Street & 7951597	Priority 4 (59 days) repair. Scheduled now 14.11.25 fixed 01.12.25	Jun 25	7667179	Blocked drains on Harborough Road	Work ticket raised, est. completion Dec 11, 2025	Nov 24	6795821	Collapsed bridge wall (Footpath CH23)	Still awaiting repair (24-month closure issued) Temporary closed order extended until the works to which it relates have been completed or until midnight on 26 th June 2026. <i>ROAD TRAFFIC REGULATION ACT 1984 - SECTION 14 WEST NORTHAMPTONSHIRE COUNCIL (PUBLIC FOOTPATH CH23 - CLIPSTON) (TEMPORARY CLOSURE) ORDER 2024</i>						
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601/25	<p>FINANCE AND POLICIES – It was RESOLVED to approve the following:</p>																																	
a)	<ol style="list-style-type: none"> Unity Trust Bank Balance on 29.01.26 £33,155.27 HSBC paper statements for account received and account closed by HSBC. Funds added to Unity account. £7,058.62 on 24.12.25. 																																	
b)	<p>It was RESOLVED to approve the following payments for February 2026</p>																																	
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	08.01.26	C Valentine	Clerks Salary January 2026		BACS
	08.01.26	HMRC	PAYE Tax		
	08.01.26	E.On Energy Solutions Limited	inv 6018809518 Weskers Close light repair	£54.00	BACS
	08.01.26	Yu Energy	Street Lighting December 2025	£660.88	DIRECT DEBIT
	08.01.26	Clipston Village Hall	Inv 68 hall hire Sept - Dec 25	£114.00	BACS
	08.01.26	E.On Energy Solutions Limited	Inv 6018813931 quarterly street maintenance	£231.60	BACS
	08.01.26	Protheroes	FC 1125 115 November Fuel	£25.38	BACS
602/26	<p>CORRESPONDENCE - Noted Open consultations can be found via link: https://westnorthants.citizenspace.com/ West Northants Consultation Hub</p> <ul style="list-style-type: none"> • Smartphone & Smart Device Use in Schools/Colleges Closes 31 January 2026 https://westnorthants.citizenspace.com/education/smartphone-use-in-schools • Draft Budget 2026–2027 Consultation Closes 3 February 2026 https://westnorthants.citizenspace.com/corporate/budget-2026-27 • Private Hire & Taxi Vehicle, Driver and Operator Licence Fees Closes 12 February 2026 https://westnorthants.citizenspace.com/licensing/taxi-private-hire-fees • Term Dates for West Northamptonshire Schools 2027–28 Closes 15 February 2026 https://westnorthants.citizenspace.com/education/term-dates-2027-28 • Draft Housing Allocation Policy 2026 Closes 22 February 2026 https://westnorthants.citizenspace.com/housing/housing-allocation-policy-2026 • West Northamptonshire Town and Parish January 2026 Briefing Town & Parish Briefing 42 https://sway.cloud.microsoft/7ZMaxXmoDCK0D7Gr?ref=Link • Guy Fawkes Night and Remembrance Sunday fall close together in 2026. Veterans’ groups are asking for no fireworks on Sunday 8 November because of their impact on those with PTSD. • The Rt. Hon. Stuart Andrew MP is gathering residents’ views on potholes and road safety through an online survey and would welcome input from Parish Councils and local residents. Individual potholes should still be reported via FixMyStreet, but delays mean broader feedback is needed. Survey: www.stuartandrew.org.uk/news/potholes (stuartandrew.org.uk) ‘Keep Daventry Parking Free’ petition: www.stuartandrew.org.uk/webform/keep_parking_free_in_daventry (stuartandrew.org.uk) Residents are also encouraged to respond to the budget consultations: West Northamptonshire (closes 23:59, 3 Feb 2026) • Northants CALC CAN Champion information : www.northantscalc.gov.uk/can-champions • Teams meeting with the Police, Fire and Crime Commissioner will take place on Wednesday 4th March at 6pm. She will be joined by the Chief Constable and Chief Fire Officer. Cllrs to advise clerk if they wish to join the meeting. • Annual parish consultation survey organised by Kier Transportation on behalf of West Northamptonshire Council Highways. Your feedback will assist us in understanding Parish perspectives, concerns, and priorities. Parish Council to take part in the survey please click on the following link: Annual Parish Satisfaction Survey • Parish & Town Council Snapshot Survey – Satisfaction with your Local Planning Authority. Closes 31st January 2026. For Clerk, Chairman and Councillor to complete. 				



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	<ul style="list-style-type: none"> • Free Defibrillator Training St. John Ambulance is offering a FREE demonstration on how to do effective CPR and how to use a defibrillator – parish council offer.
603/26	<p>ANY OTHER BUSINESS (Discussion only – no decisions can be made under this item)</p> <p>Monthly budget variance sheet to assist with budget monitoring Draft Housing Allocation Policy – AP to review Response to Stuart Andrew MP – AW Keir Survey – TAS TAS – setting up couple events in village to encourage and hopefully enlist volunteer help TAS – Managing trees in conservation areas. Registerable Interest -signatures -TH</p> <p>Next Ordinary Meeting: <u>Wednesday 11th March 2026</u> Meeting Closed at 21:23 hrs.</p>

West Northamptonshire Council Planning Register – Clipston as of 29/01/26

597/26

Reference No.	Location	Proposal / Description	Valid Date ▲	Decision Issue Date	Decision
2026/0044/FULL	4 Gold Street Clipston LE16 9RR	Conversion of external store to habitable accommodation, construction of glazed link and works to garden wall	18/12/2025		NEW
2026/0032/FULL	Hopthorns 28 Harborough Road Clipston LE16 9RT	External walls to be reclad with timber cladding, with a portion of the existing brickwork at the base retained.	17/12/2025		NEW
2025/4874/FULL	Avenue House 25 Kelmarsh Road Clipston LE16 9RX	Change of use from paddock land to garden land within the residential curtilage (retrospective)	11/11/2025		Pending
2025/4469/LBC	1 High Street Clipston LE16 9RU	Listed building consent to replace 2 no existing single glazed windows with doubled glazed windows	31/10/2025	08/01/2026	Approval
2025/4523/TCA	7 The Green Clipston LE16 9RS	Lime- Remove, Sycamore- Remove	31/10/2025	14/01/2026	Withdrawn
2025/3537/FULL	4 Church Lane	Single Storey Rear Extension.	03/09/2025	05/12/2025	Approval



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